



FRIDAY FORUM REQUEST

Email application to info@scottsdalechamber.com

Please note that this application needs to be approved by management. Friday Forum's are available for members at Classic level and above.

NAME _____ TITLE _____

BUSINESS NAME _____

MEMBERSHIP LEVEL (CLASSIC & ABOVE ONLY) CLASSIC ___ ADVANTAGE ___ PARTNER COUNCIL ___

EMAIL ADDRESS _____ @ _____

BUSINESS PHONE NUMBER _____ CELL PHONE NUMBER _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP _____

SEMINAR TITLE _____

DATE _____ TIME _____

HOW WILL YOU BE PROVIDING VALUE TO SCOTTSDALE AREA CHAMBERS MEMBERS? (BE SPECIFIC)

THE SCOTTSDALE CHAMBER WILL ADD THIS PROGRAM TO ITS CALENDAR TO NOTIFY MEMBERS, WHAT WILL YOU DO FOR THE MARKETING OF THIS FRIDAY FORUM?

WHO SHOULD ATTEND THIS SEMINAR?

GUIDELINES FOR FRIDAY FORUM

- THIS SEMINAR MUST BE EDUCATIONAL BY NATURE , NO DIRECT SALES
- THE PRESENTER IS RESPONSIBLE FOR ALL ROOM SET UP AND CLEAN UP
- THIS PROGRAM HAS AVAILABILITY ON THE FIRST AND THIRD FRIDAYS OF THE MONTH FROM 8:00AM –9:30AM OR 11:30-1:00 PM WITH A LIMIT OF ONE PER DAY.
- THE PRESENTER IS RESPONSIBLE FOR BRINGING IN ALL FOOD AND BEVERAGE
 - ° 8:00 AM—COFFEE SERVICE AVAILABLE FOR \$25.00
 - ° 11:30 AM—PRESENTER MUST PROVIDE LUNCH FOR ATTENDEES
- SPACE IS LIMITED—DEPENDS ON ROOM SET/AV REQUIREMENTS
- THIS PROGRAM WILL TAKE PLACE AT THE SCOTTSDALE AREA CHAMBER OF COMMERCE AND YOU WILL HAVE ACCESS TO WI-FI, A PROJECTION SCREEN/SMART BOARD AND COMPUTER

BDE: _____ VP: _____ DATE _____ Database Admin: _____